

**SCHOOL DISTRICT OF ALBANY
BOARD OF EDUCATION
REGULAR MEETING
May 8, 2017
MEDIA ROOM**

Immediately following Special Meeting

1. **PLEDGE OF ALLEGIANCE**

2. **MEETING CALLED TO ORDER** – The meeting called to order by Elliott at 7:00 p.m.

3. **ROLL CALL**

Carrie Anderson	Present	Steve Elliott	Present	Phil Kubesh	Present
Barb Briggs	Present	Valerie Johnson	Present	Student Rep.	Present
Sherrri Cleasby	absent	Adam Kopp	Present		

Six members present.

4. **OPEN MEETING LAW COMPLIANCE** – Upon a request to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provisions of informational material in an alternative format for a disabled person to be able to attend this meeting.

The Board President announced, “to comply with the Open Meeting Law, “a tentative agenda was sent to the Hometown Herald newspaper, radio station WEKZ and Town Bank on **May 1 2017** which is more than twenty-four hours prior to the meeting date. Due to this fact, the agenda that was published in the newspaper may have been altered. An up to date agenda is available on the District’s Website: <http://www.albany.k12.wi.us> and at the following locations in the District: the Albany Post Office, on the North and East doors of the school, and on the official notice board in the main hallway near the District Office on **May 5, 2017**.

5. **APPROVAL OF AGENDA** - Motion made by Briggs, seconded by Anderson to approve the agenda as presented. Motion carried .

6. **CONSENT AGENDA - Clerk’s Report** - Approval of the Regular Meeting Minutes of April 19, 2017 as printed.

A. **Financial Report:**

Approval of Expenditures – Monthly Check Report

April Receipts – All Funds – \$107,779.95

April Expenditures – All Funds - \$ 329,361.55

Checking Account Balance (as of 4/30/17) - \$ 102,322.81

Investment Account (Max Safe) (as of 4/30/17) – \$ 977,507.89

State Investment Pool (as of 4/30/17) - \$8.18

Voided Checks: 81925, 81926, 81927, 81928, 81930, 81931, 81933, 81935, 81938, 81939, 81944, 81956, 81957, 81958, 81959, 81960, and 81968 (sport official checks)

Expenditure Comments

Short Term Loans

\$600,000 Operating = \$425,000 Principal due

Long Term Loans

\$50,000 Computer = \$50,000 Principal due

\$715,000 GO Qualified School Construction Note = \$365,000 Principal due

B. **Hiring / Resignations / Retirement**

Motion by Kubesh, seconded by Briggs to approve the Consent Agenda. Motion carried 6-0.

7. **CITIZENS’ REQUEST TO BE HEARD**- None

8. **CORRESPONDENCE**

A. **Student Council Report**- Money was donated from Operation Click to Post Prom. New Officer Elections will be held next week.

B. **FFA Report**- The FFA Plant sales is currently going on, the CDE teams did well at State and the Blue and Gold Auction was a huge success, \$14,000 was raised for the FFA and FFA Alumni.

C. **Community Center Report**- They are looking to purchase new couches and an arcade game. Hooked on Fishing will be held June 3rd.

D. **Website Update**- Banners and news articles have been updated. The calendar has been updated with all current events and the menus were posted along with the newsletter.

9. **TREASURER’S REPORT**

A. **Fund Balance Report**

B. **Budget Status** – There will be a budget meeting in June, final figures are being updated at this time.

C. Budget Notes and Comments

10. ADMINISTRATIVE STAFF REPORTS

- a. Administrative Report-** Lisa Heinzen was awarded the Nurse of the Year for the State of Wisconsin; the whole school welcomed her back to work and celebrated with cake. Congratulations Lisa well deserved. Scheduling meetings have been taking place with JAMB; Service Learning Day was a huge success with all ages of students working together. The PTO carnival was a huge success again this year, thank you to all that make this event possible for our students. The MS/HS students attended an F.A.I.T.H. assembly in Monroe, MAP, STAR and F&P testing is wrapping up, we had a PBIS speaker come in to speak to staff about PBIS. The Band and Choral spring concerts were well attended and successful. We had three students who received first division ratings at State for their vocal entries, the FFA Auction was a huge success and well attended, Mr. Rupp received a free meal from Gabriella's for all his hard work on the auction. We had several students compete at State level for Forensics and did very well, there have been many field trips taking place, and the Junior Prom was a success and well attended. The first graders delivered May baskets around town. Mr. Doescher updated us on the spring sports. Softball has a record of 16-2 and they are ranked #2 in the State, Track athletes have met or exceeded their personal records, Conference and Sectionals are coming up soon. Good luck to all our athletes.
- b. President's Report-** None

11. REGULAR BUSINESS

(I=Information, D=Discussion, A=Action)

- A. Committee Assignments-** Assignments will be announced at the June Board Meeting. A motion by Elliott, seconded by Anderson to appoint Val Johnson as the CESA 2 delegate with Elliott as the alternate. Motion carried 6-0. **(I, D & A)**
- B. Academic and Career Planning Grade 6-12 – Ms. Schulz -** After Ms. Schultz did her presentation it was decided to set up a policy regarding this. A motion by Briggs, seconded by Anderson to do the first reading of Policy 345.62 as follows: Students will complete a comprehensive Academic and Career Planning by the end of grade 12, which will be housed in Career Cruising. Motion carried 6-0. **(I, D & A)**
- C. Update and Approval of Collaborations-**Ms. Vesperman updated on the salary schedule. No action was taken; it will be brought back to the June Board meeting for action. **(I, D & A)**
- D. Approval of 2017-2018 Open Enrollment Applications (In/Out)-** Ms. Vesperman stated our numbers are lower this year than in prior years for Open Enrollment out. Motion by Kopp, seconded by Johnson to approve all the applications. Motion carried 6-0. **(I, D & A)**
- E. Approval of 2017-2018 Teacher Contracts-** Motion by Briggs, seconded by Johnson to approve all contracts as presented. Motion carried 6-0. **(I, D & A)**
- F. Approval of CESA Contract-**Motion by Briggs, seconded by Johnson to approve the 2016-2017 CESA contract. Motion carried 6-0. **(I, D & A)**
- G. Approval of Support Staff Compensation-** Motion by Kopp, seconded by Kubesh to approve the Support Staff Compensation schedule. Motion carried 5-1 with Briggs casting the opposing vote. **(I, D & A)**
- H. Auditor Comparisons and Approval-** Motion by Anderson, seconded by Briggs to approve a contract with Johnson Block and Co. for Auditor services. Motion carried 6-0. **(I, D & A)**
- I. Approval of Employee Health Insurance-** Motion by Kopp, seconded by Kubesh to approve a contract with Dean Health for our employee insurance. Motion carried 6-0. **(I, D & A)**

12. BOARD MEMBER COMMITTEES

- a. Sunshine Committee Report-** Rolls will be delivered on Tuesday morning and Gabriella's is serving lunch on Thursday for Teacher Appreciation week.
- b. Technology Committee-**The firewall and three switches have been ordered. Other things will be ordered, as they are needed during the summer maintenance period.
- c. Building and Grounds Committee Update-** We will be installing seven new fans in the HS gym this summer. We are working with the Village in regards to using their skid steer; it will be much more cost effective. There will be no public address system upgrade but we are looking at upgrading our phone system. Future upgrades were discussed. There is outside interests to help improve the Elementary gym floor. This is being looked into.
- d. Strategic Planning-**None
- e. Budget & Finance-** All the final figures are coming in so it should be finalized by the end of June.

Set Date for June Meeting- awaiting committee appointments

- f. **Collaborations** - None
- g. **Policy**- Nothing at this time, NEOLA will be starting the process of updating all policies in compliance with State laws.
Set Date for June Meeting
- h. **Curriculum** – Elementary is looking at reading and writing curriculum at this time

13. **BOARD MEMBER COMMUNICATION** – Future Agenda Items

a. **Future Meetings** –

June 12th – Regular Monthly Board Meeting- Committee Assignments, Salary Schedule, Auditor Contract and 1922 building.

July 10th – Regular-Monthly Board Meeting

August 14th – Regular-Monthly Board Meeting

14. **ADJOURN TO CLOSED SESSION** - The Board President announced, “at this time I will entertain a motion to adjourn to Closed Session under the provisions of Sections 19.85(1) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, under Section 19.85(1) (f) to discuss personnel matters that require a Closed Session.

Motion by Kopp, seconded, by Anderson to adjourn to closed session at 8:20 p.m. Motion carried 6-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Yes
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	absent	Adam Kopp	Yes		

Six members present.

- A. **Approval of Minutes:** Approval of the Regular Meeting Closed Session Minutes of April 19, 2017 as printed/amended.
- B. **Personnel Discussion**
- C. **Superintendent Evaluation**

15. **RECONVENE IN OPEN SESSION** - Motion was made by Johnson, seconded by Kopp to reconvene into open session at 11:03 p.m. to take action and/or adjourn. Motion carried 6-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Yes
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	absent	Adam Kopp	Yes		

Six members present.

A motion by Kopp, seconded by Johnson to issue a letter of non-renewal to a staff member based on staffing needs. Motion carried 6-0.

16. **ADJOURNMENT** - Motion made by Kopp, seconded Anderson adjourn. Motion carried 6-0. Meeting adjourned 11:04 p.m.

Respectfully submitted,

Barb Briggs, Clerk

Steve Elliott, President