

**SCHOOL DISTRICT OF ALBANY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 9, 2019**

**MEDIA ROOM
7:00pm**

School District of Albany Mission Statement

In partnership with parents and the community, the School District of Albany provides an innovative learning environment that supports a foundation, which prepares students to achieve their individual potentials.

1. PLEDGE OF ALLEGIANCE

2. MEETING CALLED TO ORDER - The meeting was called to order by President Elliott at 7:01 p.m.

3. ROLL CALL

Carrie Anderson	Present	Phil Kubesh	Present	Steve Elliott	Present
Valerie Johnson	Present	Adam Kopp	Present	Student Council Rep.	Present
Justin Monson	Present	Sherri Seitz	Present		

7 members present

- 4. OPEN MEETING LAW COMPLIANCE** – Upon a request to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provisions of informational material in an alternative format for a disabled person to be able to attend this meeting.
The Board President will announce, “to comply with the Open Meeting Law, “a tentative agenda was sent to the Brodhead Independent Register newspaper, radio station WEKZ on **December 6, 2019**, which is more than twenty-four hours prior to the meeting date. Due to this fact, the agenda that was published in the newspaper may have been altered. An up to date agenda is available on the District’s Website: <http://www.albany.k12.wi.us> and at the following locations in the District: the Albany Post Office, Town Bank, on the North and East doors of the school, and on the official notice board in the main hallway near the District Office on **December 6, 2019**.
- 5. APPROVAL OF AGENDA** - Mr. Trow information the board of changes to the agenda remove Item 11. E. Student Management System Skyward and G. Support Staff Handbook will be removed from the agenda. Motion by Kopp to remove Item 11. Letter E Student Management System Skyward and G Support Staff Handbook from the agenda, seconded by Anderson. Motion carried 7-0
- 6. CONSENT AGENDA - Clerk’s Report** - Approval of the Regular Meeting Minutes of November 11. 2019, as printed.
A. Financial Report No report given
- 7. CITIZENS' REQUEST TO BE HEARD** - Mike and Pam Parker parents of three students were there to voice concerns in regards to meeting with administration due to a conflict with one of their children. There is a communication gap between when a student is in trouble and when the parent is informed. Their concerns are also about the safety of all children and some behavior situations at school. Yvette Smith voiced her concerns about the same situation and asked for more resources for children, staff resources in the area of cultural difference and acceptance. Yvette stated that children have been called inappropriate names. She asked for the board to see the need for more diversity for primarily African males. She asked for the staff and children to be given the resource for more diversity and support for all students.
- 8. CORRESPONDENCE**
- A. Student Council Report** - The Board was given an update from a student council member – They are planning a Secret Santa week for the members next week. They are planning to purchase Christmas gifts for the people in the area nursing homes and delivering the gifts next week. They are going to watch a movie the Friday before Christmas break.
- B. Community Center Report - Community Center Report from the packet**
Trunk or Treat/ Chili Cook-off went great. The largest one yet, we had 29 cars, a go-kart, and 2 people just walking that were handing out candy. Eight pots of Chili. The first time we put the two events together, and update student council member, it worked out very well.
We had 2 birthday parties
Adult volleyball started in November with 4 Wednesdays and December with 2 Wednesdays. Looking to get more dates in January and February.
Dec 4th will have craft nights 3-5pm. We will have 2 more meetings before craft night to get things ready.
We talked about buying new workout equipment for workout rooms and game table (air hockey table).
Our next board meeting will be on December 18th. Submitted by Rhonda Flannery on December 1, 2019

9. TREASURER'S REPORT

- A. **Fund Balance Report** - No report was given
- B. **Budget Status** - No report was given
- C. **Budget Notes and Comments** - No report was given

10. ADMINISTRATIVE STAFF REPORTS

- A. **Elementary Principal's Report** - We are very proud of our report card! The character trait for December is Empathy. Teachers received a packet of activities to teach empathy to their students. The Comets 12 Days of Christmas is going on now. Each day students and teachers dress according to a dress-up a calendar for holiday spirit! Teachers are competing for a gift certificate from Culvers. The Elementary teachers examined WIN/PRESS data and placed the kids into new groups for round 2 of interventions. Ms. Schulz and Mrs. Meddaugh began social, emotional small groups after American data from a teacher survey about individual student needs. The students with birthdays in November enjoyed a birthday lunch with Mrs. Gregerson. The playground committee met and continued discussions about the playground. Several schools have been contacted about their playgrounds. On December 4th, all staff received more training on STAR assessment. This training concentrated on using reports to determine focus skills. The MS/HS band and choir concert was well attended and everyone sounded American! The 1st and 4th graders decorated the EMS Christmas tree with ornaments that they made and delivered personal care items for the EMS driver. Trow, Mrs. Gregerson, and Mr. Schwab attended a JAMBB telepresence appreciation even in Monticello. Teachers, administrators, secretaries, councilors and business people were all thanked and told how much they are appreciated. Mrs. Becher has started a Spanish club during recess. About 70 students are attending!

B. Superintendent's/Principal Report -

December 2019 Superintendent Report

Out of the building

December 17th - Insurance Meeting - Brodhead - 11 - 2

Discipline Report for October 21- December 9th

Disrespect 2

Inappropriate Language 1

Insubordination 2

Interfering with Educational Process 1

Fighting 2

Possession of Pornography 1

Events since last Board Meeting

November 11 - Veterans Day Assembly - A large number of veterans attended the assembly. Comments by many community members that the program was excellent and our music performed by our students were tremendous.

November 20th - Community Center Meeting - I attended the meeting, and it was focused, and good ideas were shared for their upcoming events.

November 30 - Sports Hall of Fame Night - 2019 Hall of Fame Inductees are Bill Davis - Softball Coach, Jessie Meier-Gorius - Athlete and Mike Armitage - Athlete/Coach.

December 3 - Middle/High School Music Concert - Comments were made that this was one of the best concerts in years. Very well attended.

December 4 - Blackhawk Tech Meeting - very productive - Courses being offered by Blackhawk Tech are now equivalent to a UW course. The level of rigor has been raised. An agreement for the transfer of credit to UW schools has been signed, allowing for these credits to be counted. They are more than willing to work with JAMB to serve our students in a variety of ways. Ms. Schulz and discussed our English course possibility, and they were very interested and definitely thought they could make it work with our high school schedule.

December 4 - Scoopie Night in New Glarus for NHS – The total 225.00 Connie and I both made an appearance!

December 4 - Shared Class Summit held in Monticello at the Twisted Tree - this was an event for people who are or have been involved in provided shared classes between Juda, Albany, Monticello, Blackhawk, and Brodhead. Mr. Schwab, Mrs. Gregerson, and I attended the event. Attached in your packet are the numbers of students and costs that our students saved over the years by taking college courses through dual credit shared courses.

Attended Baird Conference on December 5th with Shari - very informative and helpful. We are beginning to understand the tool and how to manipulate it better. Now that we have real numbers from our budget, it makes utilizing the tool more practical. We need to have time now to at minimum update numbers quarterly to make sure the information being generated is accurate. We also learned how to work with our current Fund 46. We will be looking into when this fund was established. Once we have a clear picture of how this can be utilized, we are bringing numbers to the finance committee.

December 5th - met with JAMB regarding bell schedule, calendar, conferences, and other legal questions. FYI - since we will have space next year and Juda and Monticello wanted to have high school lunch at 12:38, this is way too late - I have both middle and high school lunch at the same time. I have checked with Deb, and she said it should be no problem - she has checked regarding serving time and having food ready. This will keep our schedules aligned for JAM. The middle school will enter the lunchroom to get their food first. High School students will join the commons and wait until middle school is served, then be dismissed to the cafeteria to get food. They will eat in the commons and have a tray drop off spot

in the joints, that way, students will not need to go back and forth to the cafeteria. This will help with supervision and clean up - only having to do it once instead of twice. Middle School students will have access to the elementary gym or outside and high school students will have access to the high school gym.

English update

I met with Peter Diedrich last week. He is feeling at this point he is willing to do this again next year. I am exploring other options immediately in case this falls through, and we need alternatives. We need to have things in place regardless since he will not be able to do this beyond the 2022 school year. I will get deadlines from other options so I can give our students a definite answer before the end of the school year, and we can move forward with different options for the next school year.

Grades 5-8 Washington DC trip

The trip is on June 10-13, 2021. We leave Thursday morning on June 10th and return on Sunday, June 13th. The cost of getting signed up early for a student is \$1889. If a student signed up after the meeting date, the price is \$2189. Adult pricing is higher because it will be 2 adults per room. Early pricing for adults is \$2289, and if they sign up after the meeting date, the cost is \$2589. As of right now, we have 29 students and 10 parents signed up. A flyer was given at the meeting, stating it is not affiliated with the school. I attached this flyer to the board packet. I also brought information to the board meeting for your viewing.

Report Card Information

What are the School and District Report Cards?

As part of the state accountability system, the Department of Public Instruction (DPI) produces report cards for every publicly funded school and district in Wisconsin. These Accountability Report Cards include data on multiple indicators for multiple years across four Priority Areas (Student Achievement, Growth, Closing Gaps, and On-track and Post-secondary Success). Also, given the impact on student success, the Accountability Report Cards measure chronic absenteeism and dropout rates. A school or district's Overall Accountability Score places the school/district into one of five Overall

Accountability Ratings:

Rating	Score	Stars
Significantly Exceeds Expectations	83-100	*****
Exceeds Expectations	73-82.9	****
Meets Expectations	63-72.9	***
Meets Few Expectations	53-62.9	**
Fails to Meet Expectation	0-52.9	*

District Report Card History

- 15-16 - 54.1 - Meets Few Expectations
- 16-17 - 58.7 - Meets Few Expectations
- 17-18 - 65.1 - Meets Expectations
- 18-19 - 72.2 - Meets Expectations

Surrounding schools:

- Juda - 79
- Brodhead - 74.6
- Evansville - 75.3
- Argyle - 72.9
- Blackhawk - 68.2
- Monticello - 71.1
- Monroe - 69.1
- Parkview - 79.3
- Janesville - 64.2
- Beloit - 59.2
- Beloit Turner - 78
- Oregon - 79.2

Our overall score has improved, but we must continue to look at all areas on the report card to address any areas needed for improvement. As an example, we are working hard to address attendance this year with our weekly meetings and contacts at home. This is one of the areas that impact our score on our report card.

C. President's Report - None at this time

11. REGULAR BUSINESS

- A. **Election of School board Treasurer** - The floor was open for nominations for school board treasurer. Adam Kopp made the motion to nominate for Phil Kubesh for treasurer. Phil Kubesh accepted. Kopp made the motion and Anderson seconded Phil Kubesh to be Treasurer. Motion carried 7-0
- B. **FFA Overnight Trip to Halftime Conference** - Ms. Kohn provided information on the Halftime Conference held yearly. January 10 and 11th are this year's dates. The conference is at Holiday inn in Stevens Point. The van has been finalized for the trip to students will be attending. Motion by Monson to approve the FFA overnight trip to Halftime Conference January 10 and 11th Stevens Point, seconded by Johnson. Motion carried 7-0
- C. **Acceptance of Gifts** - None at this time
- D. **Payoff of Capital Leases** - Mr. Trow informed the board of capital leases that the school could possibly pay off - the first one is Gordon Flesch for the copiers that are leased. It is a five-year contract the contract is \$30,000 the school would save \$3500 by paying this off at the time. The other would be the lights. If we were to pay on December 12th. We had \$73,688.88 for one more year we have this lease out if we were to pay off early. Discussion was held in regards to both pros and cons of pansies after one item that was brought up was with the copiers we have three years left, and that includes maintenance so after discussion, motion was made by Kubesh, second by Johnson to table pay off capital list of items until next meeting when more information would be provided. Motion carried 7-0
- E. **Student Management system removed from Agenda**
- F. **Course Handbook** - Mr. Trow presented the board with the updated Student Course Book. A discussion was held. There will be a few changes in the FFA course and Physical Education description. Kopp made the motion to accept the Student Course Handbook, seconded by Seitz. Motion carried 7-0
- G. **Support Staff Handbook Removed from Agenda**
- H. **21 usage (playground)** - The discussion was held about the process of updating the playgrounds. No action was taken.
- I. **Building and Ground Update** - Update from last meeting on December 2nd - We will be going with the two roof design and the drainage with be solved. There is a possibility the weight room wall will be moved, they discussed the end of the school 2020 date and beginning date for September 2020 and the construction should be completed during the summer break. The East parking lot will be used as setup and storage for the project. The idea of moving the teacher lounge was discussed. No action was taken.
- J. **Tech update** - Nothing at this time
- K. **Hiring/ Resignation** - The board packet included an email from Mrs. Geber about her resignation.

12. BOARD MEMBER COMMITTEES

- A. **Sunshine Committee Report** - no meeting needed at this time. Seitz is looking into doing the honorary diploma.
- B. **Technology Committee** - Need to set a date in January for a meeting
- C. **Building and Grounds Committee** - Monday, December 16, 2019 and Monday, January 6, 2020 at 2:00
- D. **Strategic Planning** - Monday, January 13, 2020, 5:45pm
- E. **Budget & Finance** - Need to set a meeting
- F. **Collaborations** - Nothing at this time need to set a date to compile survey
- G. **Policy** - Nothing at this Time Try to set a meeting in late December or January
- H. **Curriculum** - Nothing at this time Set next meeting a January 2020 meeting

13. BOARD MEMBER COMMUNICATION –

- A. **Future Agenda Items**
 - Wrestling Co-op Information
 - Support Staff Handbook (A)
 - Skyward
 - Chromebooks
 - Election
 - Fund 21 (playground)
 - Facility Planning
 - Election of Treasurer
 - Acceptance of gifts
 - Honorary diploma
- B. **Future Meetings –**
 - December 9, 2019 – Regular Monthly Board Meeting
 - January 13, 2020 – Regular Monthly Board Meeting

- 14. **ADJOURN TO CLOSED SESSION** - The Board President will announce, “At this time I will entertain a motion to adjourn to Closed Session under the provisions of Sections 19.85(1) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, under Section 19.85(1) (f) to discuss personnel matters that require a Closed Session.”

Motion by Kopp, Seconded by Seitz to adjourn to closed session at 9:06 p.m. Motion carried 7-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Justin Monson	Yes
Phil Kubesh	Yes	Valerie Johnson	Yes		
Sherri Seitz	Yes	Adam Kopp	Yes		

- A. **Approval of Minutes:** Motion by Kopp, seconded by Seitz to approve the Closed Session Minutes of November 11, 2019 as printed. Motion carried 7-0.
- B. **Staff Concern** - Discussion was held no action took place
- C. **District Administration Structure Proposal** - No action took place
- D. **Principal Contract** - No taken action
- E. **Administration Contracts** - No Action took Place 9

15. RECONVENE IN OPEN SESSION

Motion by Kopp, seconded by Johnson to adjourn to open session at 9:32 p.m. Motion carried 7-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Justin Monson	Yes
Phil Kubesh	Yes	Valerie Johnson	Yes		
Sherri Seitz	Yes	Adam Kopp	Yes		

- 16. ADJOURNMENT** - Motion made by Seitz, seconded by Kopp to adjourn. Motion carried 7-0.
Meeting adjourned at 10:34 p.m.



Valerie Johnson, Board Clerk



Steve Elliott, Board President

